

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

CORPORATE LEADERSHIP TEAM'S REPORT TO

Licensing and Public Protection Committee
19 August 2025

Report Title: Food Safety Service Plan 2025/26 and review of performance in 2024/25

Submitted by: Service Director - Regulatory Services

Portfolios: Environment & Recycling

Ward(s) affected: All

<u>Purpose of the Report</u>	<u>Key Decision</u>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
An information report to make the committee aware of the work planned by the Food and Safety Team in 2025/26 along with a review of last year's performance in 2024/25.			
<u>Recommendation</u>			
That Committee receive and endorse the Food Safety Service Plan for 2025/26.			
<u>Reasons</u>			
To make the Public Protection committee aware of the work carried out by the Food and Safety Team, in accordance with the Food Standards Agency framework agreement and statutory Code of Practice on official food controls by local authorities			

1. Background

1.1 The Borough Council has a statutory duty to provide a Food Safety service that:

- Maintains a register of all food businesses operating within the Borough;
- Implements a risk based programme of inspections and interventions;
- Provides advice to local businesses about how they can comply with legal requirements
- Investigates complaints about contaminated food, unhygienic premises and food poisoning outbreaks; and
- In the most serious cases takes enforcement action to protect public health.

2. Issues

- 2.1 The Food Standards Agency requires local authorities to produce a specific service plan for their Food Safety service using a specified format that can be reported to its' elected members.
- 2.2 Attached to this report in Appendix A is a Food Safety Service Plan for 2025/26 which outlines the work planned for the coming year as well as a review of last year's performance.

3. **Recommendation**

- 3.1 It is proposed that the committee note and endorse the content of the Service Plan.

4. **Reasons**

- 4.1 The Service Plan is for the information of the Public Protection Committee

5. **Options Considered**

- 5.1 No other options are considered, the provision of this plan is a requirement of the Food Standards Agency under their framework agreement with local authorities.

6. **Legal and Statutory Implications**

- 6.1 The Council has a statutory duty to provide a Food Safety service and comply with the requirements of the Food Standards Agency.

7. **Equality Impact Assessment**

- 7.1 There are no equality implications for this report.

8. **Financial and Resource Implications**

- 8.1 The Service Plan will be implemented within existing budgets.

9. **Major Risks & Mitigation**

- 9.1 There are no major risks with this report.

10. UN Sustainable Development Goals (UNSDG)

The report supports :



11. One Council

Please confirm that consideration has been given to the following programmes of work:

One Commercial Council: ☐

We will make investment to diversify our income and think entrepreneurially.

One Sustainable Council: ☒

We will deliver on our commitments to a net zero future and make all decisions with sustainability as a driving principle

One Digital Council: ☒

We will develop and implement a digital approach which makes it easy for all residents and businesses to engage with the Council, with our customers at the heart of every interaction.

12. Key Decision Information

12.1 This is not a key decision.

13. Earlier Cabinet/Committee Resolutions

13.1 None

14. List of Appendices

14.1 Attached to this report in Appendix A is a Food Safety Service Plan for 2025/26

15. Background Papers

15.1 No Background papers